

Dr. Grabowski, PC

Cancellation and/or No-Show Policy Effective April 1st, 2012

Many doctors, especially Family Practice, stack patients (book them into overlapping time slots) to avoid having large holes in their schedules. We are very careful not to stack appointments and try to ensure that our patients get the very best care and our full attention. When our patients cancel with little or no notice or simply do not show up for their appointment, that time is wasted and there is no one to fill the hole. (If given proper notice, we are often able to fill it with someone from our lengthy wait list.)

Due to the increase of last-minute cancellations and no-shows in our appointment schedules, we have no choice but to implement the following:

Appointments that are cancelled without at least one business days notice will be billed directly to the patient as follows:

*New Patient = \$50.00

*Follow up or Revisit = \$25.00

I have read the above policy, understand and agree to pay the penalty assigned to me if I should no-show or cancel my appointment without the required notice.

Patient Signature

Print Patient Name

Date

** Exceptions will be made for truly extenuating circumstances**